

**MERCER UNIVERSITY  
TIFT COLLEGE OF EDUCATION  
3001 MERCER UNIVERSITY DRIVE  
ATLANTA, GA 30341-4155  
APPLICATION FOR ADMISSION**

*to*

***Graduate Teacher Education / Atlanta Campus***

Thank you for your interest in our graduate programs in Teacher Education. We hope that the following information will answer most of your questions about our programs and that we will be able to assist you in furthering your education. Mercer University's Tift College of Education is approved by the Georgia Professional Standards Commission and by NCATE for graduate studies in the following teacher certification fields:

Early Childhood Education (P-5)

Middle Grades Education (4-8): Math, Science, Language Arts & Social Science

Secondary Education (6-12): Math, Science, English & Social Science

Reading (M.Ed. Only)

**Applicants must provide the following:**

- **The completed application form.**
- **A \$25.00 non-refundable application fee.**
- **Two official transcripts from EACH college/university attended. The official transcripts may be sent directly to our office from each institution or sent to us with the application. Transcripts sent with the application must be received sealed in the original envelope from each institution.**
- **Applicants who completed all or any part of their education outside of the United States must submit an official evaluation by an approved international evaluation service. International students whose native language is not English must submit TOEFL results or a certificate of proficiency from an ELS Language Center. Additional information on these requirements is available upon request.**
- **If you are applying for a degree program, you must submit acceptable test scores as described below under the specific admission requirements for each degree program.**
- **If you are currently certified, please submit a copy of your teaching certificate.**

**Applications and supporting materials must be received by the following dates:**

**August 1 for Fall Semester**

**December 1 for Spring Semester**

**May 1 for Summer Semester**

**GENERAL INFORMATION**

Most of our fall and spring classes meet one evening a week from 5:00 to 8:00. Schedules for summer classes vary, but most of the summer classes meet one evening per week from 5:00 to 9:15. Classes such as the Professional Practicum and Student Teaching require field placements during school hours. Other classes may require limited observation and/or participation in field settings. Tuition for the 2008-2009 school year is \$421 per semester hour. Most of our classes are 3 credit hour classes, with tuition of \$1263 per 3-hour class. You may call the Financial Planning Office at (678) 547-6444 for information on student loans. If you have other questions, feel free to call our office at (678)547-6330. Additional information about program requirements, program progression, and academic standards may be found in the *Mercer University Catalog* or at [www.mercer.edu](http://www.mercer.edu).

**APPLICATIONS, TRANSCRIPTS AND ALL OTHER CORRESPONDENCE SHOULD BE MAILED DIRECTLY TO:**

**TIFT COLLEGE OF EDUCATION  
GRADUATE TEACHER EDUCATION  
MERCER UNIVERSITY  
3001 MERCER UNIVERSITY DR  
ATLANTA, GA 30341-4155.**

### **MASTER OF ARTS IN TEACHING (MAT) INITIAL CERTIFICATION PROGRAM (ECE, MGE or SECONDARY)**

The Master of Arts in Teaching leads to eligibility for initial teacher certification at the master's degree level in Early Childhood Education (ECE) (P-5), Middle Grades (MG) (4-8), or Secondary (6-12). Admission requirements include:

1. A bachelor's degree from an accredited institution with a cumulative undergraduate GPA of 2.50 or better.
2. Satisfactory admission test scores that are less than six years old at the time of admission on one of the following tests: GRE [target score: 800 verbal + quantitative] or Miller Analogies Test [target score: 397 or 41 (for tests taken prior to October 2004)].
3. Passing scores on the PSC basic skills assessment (Praxis I or GACE Basic Skills) or exemption scores on SAT, ACT, or GRE (see gapsc.com).
4. Additional requirements for full admission to an MAT program are described in detail on program planning sheets and in the 2008-2009 *Mercer University Catalog*.

If all prerequisite courses have been completed previously, the MAT in ECE consists of 49 graduate semester hours. With appropriate prerequisites including content coursework as required for two concentration areas, the MAT in MG consists of a minimum of 46 graduate semester hours. The Secondary MAT programs consist of a minimum of 40 graduate semester hours for those applicants with an appropriate undergraduate major that includes specific content requirements for certification. MAT programs are offered in the following secondary fields and require a major (or the equivalent of a major) in the field of certification: English, Math, Science (Biology, Chemistry, Earth Science, and Physics), and Social Science (Economics, Geography, History, and Political Science). The number of semester hours required for completion of the MAT programs may vary depending upon prior course work. MAT candidates may enroll for a maximum of two semesters on a provisional basis prior to submitting admission test scores. Please note that courses which apply toward the MAT degree can be no more than six years old at the time of degree completion.

NOTE: An applicant who holds a master's degree or higher in another field will have the option of completing initial certification requirements in a non-degree program. All other applicants for initial certification will enroll in an MAT program.

### **MASTER OF EDUCATION (M.Ed.) PROGRAM (ECE, MGE, READING or SECONDARY)**

The M.Ed. programs for teachers consist of 30 semester hours (10 classes). To be admitted into an M.Ed. Program, an applicant must:

1. Possess a bachelor's degree from an accredited institution with a cumulative undergraduate GPA of 2.75 or better.
2. Possess or be eligible for bachelor's level certification in the appropriate field. Students must meet initial certification requirements in their selected field prior to being admitted to the M.Ed. Program.
3. Submit satisfactory test scores that are less than six years old at the time of admission on one of the following tests: GRE [target score: 800 verbal + quantitative] or Miller Analogies Test [target score: 397 or 41 (for tests taken prior to October 2004)].

M.Ed. students may enroll for one semester only (maximum of 3 classes) on a provisional basis prior to submitting admission test scores. Please note that courses which apply toward the M.Ed. can be no more than six years old at the time of degree completion.

### **EDUCATIONAL SPECIALIST DEGREE PROGRAM IN TEACHER LEADERSHIP:**

[NOTE: This degree prepares teachers to assume teacher leadership roles within their schools, but does not lead to certification in Educational Leadership.] The Ed.S. degree consists of 30 hours (10 classes) beyond the master's degree. Coursework must be completed within six years from the time of enrollment. To be admitted into the Ed.S. program, an applicant must:

1. Possess a master's degree from an accredited institution with a graduate GPA of at least 3.5 and possess or be eligible for a master's level certificate in a teaching field. An applicant who holds a master's degree in a field other than education may be required to meet certain master's level degree requirements prior to enrolling in the Ed.S. program.
2. Have three years of prior teaching experience.
3. Submit satisfactory test scores that are less than six years old at the time of admission from one of the following tests: GRE [target score: 900 verbal + quantitative] or MAT [target score: 406 or 47 (for tests taken prior to October 2004)]

### **RECERTIFICATION/ADD-ON CERTIFICATION NON-DEGREE**

Non-degree applicants for recertification, applicants for add-on certification, and applicants holding out of state certification and seeking Georgia certification may be admitted by submitting the application forms, the application fee, the two official transcripts, and copies of any correspondence from the Professional Standards Commission regarding courses needed.

### **TRANSIENT STATUS**

An applicant who is currently admitted to full graduate standing in a degree program at another institution may be admitted as a transient student by submitting the application forms, the application fee, and a letter of permission from his/her institution in lieu of transcripts.

### **COURSE LOAD**

In order to qualify for full time status, a graduate student must enroll in 9 hours per semester. Requests for overloads beyond nine hours must be approved by the Associate Dean of the College of Education.



**TIFT COLLEGE OF EDUCATION**  
 Application for Admission to Graduate Teacher Education / Atlanta  
 Campus

Application for enrollment in 20\_\_\_\_ Semester \_\_\_\_ Fall \_\_\_\_ Spring \_\_\_\_ Summer

**PERSONAL DATA**

Mr./Ms./Dr. \_\_\_\_\_  
 ((Last, First, Middle) (Former last name if applicable)

ADDRESS: \_\_\_\_\_  
 (Street Address/PO Box) (City) (County) (State) (Zip Code)

TELEPHONE \_\_\_\_\_ / \_\_\_\_\_ E-MAIL ADDRESS \_\_\_\_\_  
 (Area Code/Home #) (Area Code/Work #) (please print legibly)

SOCIAL SECURITY # \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_  Male  Female

EMPLOYER: \_\_\_\_\_ Level & Field of current teaching certificate \_\_\_\_\_

If you are currently employed as a teacher or paraprofessional, please list the school, grade, and subject(s):

**CITIZENSHIP STATUS**

U.S. Citizen  Citizen of \_\_\_\_\_  
 (Name of Country)

**OPTIONAL INFORMATION**

Religious Preference \_\_\_\_\_ Marital Status \_\_\_\_\_

**Race/Ethnicity:**

**1) Are you Hispanic or Latino?**

- Yes, I am of Hispanic/Latino Origin (Includes all persons of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.)
- No, I am not of Hispanic/Latino Origin

**2) Regardless of your answer to the prior question, please check one or more of the following groups in which you consider yourself to be a member:**

- American Indian/Alaska Native** (Includes all persons having origins in any of the original peoples of North and South America, including Central America, and who maintain a tribal affiliation or community attachment)
- Asian** (Includes all persons having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam)
- Black or African American** (Includes all persons having origins in any of the Black racial groups of Africa)
- Native Hawaiian or other Pacific Islander** (Includes all persons having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands)
- White** (Includes all persons having origins in any of the original peoples of Europe, the Middle East, or North Africa)

**ACADEMIC BACKGROUND: PLEASE LIST NAMES, DATES OF ATTENDANCE, AND DEGREES AWARDED FOR ALL INSTITUTIONS ATTENDED (EVEN IF CREDITS ARE POSTED ON ANOTHER TRANSCRIPT).**

| Institution | Dates attended | Degree and major | Date of degree |
|-------------|----------------|------------------|----------------|
|             |                |                  |                |
|             |                |                  |                |
|             |                |                  |                |
|             |                |                  |                |

Have you requested transcripts (2 official copies) from each of the above colleges?

yes  no (Please note that your application cannot be processed without transcripts.)

Except for minor traffic violations, have you ever been arrested, formally accused, cited, fined, posted bail, or ordered to perform community service for violation of a law?

yes  no If yes, please attach an explanation.

Have you ever been placed on probation or dismissed from a college for academic or non-academic reasons?

yes  no If yes, please attach an explanation.

**WHICH PROGRAM ARE YOU APPLYING FOR?**

**Master of Arts in Teaching (MAT) (leads to eligibility for initial certification)**

**Non-degree initial certification (leads to eligibility for initial certification; limited to applicants who hold a master's degree or higher from an accredited institution)**

**Early Childhood**

**Middle Grades** (check 2 concentration areas)

\_\_\_\_ Language Arts

\_\_\_\_ Math

\_\_\_\_ Science

\_\_\_\_ Social Science

**Secondary** (Check 1)

\_\_\_\_ English

\_\_\_\_ Math

\_\_\_\_ Science

(undergraduate major in \_\_\_\_\_)

\_\_\_\_ Social Science

(undergraduate major in \_\_\_\_\_)

**MASTER OF EDUCATION (M.Ed.)**

**Early Childhood**

**Middle Grades**

\_\_\_\_ Language Arts

\_\_\_\_ Math

\_\_\_\_ Science

\_\_\_\_ Social Science

**Secondary** (Check 1)

\_\_\_\_ English

\_\_\_\_ Math

\_\_\_\_ Science

\_\_\_\_ Social Science

**Reading**

**EDUCATIONAL SPECIALIST (Ed.S.) in TEACHER LEADERSHIP**

**NON-DEGREE**

\_\_\_\_ Transient (from which college?) \_\_\_\_\_

\_\_\_\_ Add On (Specify field/level) \_\_\_\_\_

\_\_\_\_ Recertification (Specify field/level) \_\_\_\_\_

\_\_\_\_ Converting out of state certification to GA certification (please specify field and include PSC correspondence regarding required classes) \_\_\_\_\_

IF APPLYING FOR A DEGREE PROGRAM, PLEASE INDICATE THE TEST SCORE YOU WILL SUBMIT:

GRE

Miller Analogies Test

Date of test \_\_\_\_\_

**NOTE: In order to help our faculty become better acquainted with our students, we ask that you attach a recent photo. This photo is not used for admission purposes and is not required for admission.**

By the act of applying for admission to Mercer, I pledge to abide by the regulations of the Honor Code of Mercer University and to following the guidelines for Student Conduct.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

Mercer University is committed to providing equal educational and employment opportunity to all students, applicants, and employees without discrimination on the basis of race, color, national or ethnic origin, sex, age, or disability as a matter of University policy and as required by applicable state and federal laws (such as Title IX and Sect. 504).