

## SCHEDULE DROP/ADD FORM

Fall    Spring    Summer   YEAR: \_\_\_\_\_

|                    |      |       |        |            |
|--------------------|------|-------|--------|------------|
| <b>NAME:</b> _____ | Last | First | Middle | ID#: _____ |
|--------------------|------|-------|--------|------------|

Courses to be **ADDED** to your Schedule

| COURSE/SECTION<br><small>Example:<br/>CLA CHR 101.002<br/>BUS MGT 363.002<br/>MUS MUS 183.001<br/>EGR MAE 462.002<br/>EDU EDUC210.005</small> | CREDITS | DAY AND TIME | INSTRUCTOR /DIRECTOR SIGNATURE<br>GRANTING SPECIAL PERMISSION TO REGISTER (R), WAITLIST (W), OR AUDIT (AU), as indicated in next column. | R or W<br>or AU<br>Specify<br>Below |
|---|---------|--------------|--|-------------------------------------|
|---|---------|--------------|--|-------------------------------------|

⇄ SPECIAL PERMISSION SIGNATURE

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Courses to be **DROPPED** from your Schedule

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**NOTE: Please be sure to drop any wait listed course(s) that you no longer plan to take.**

I certify that after this course change I will be registered for \_\_\_\_\_ courses for \_\_\_\_\_ credits.

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Dean's Signature (required for all exceptions)

Date: \_\_\_\_\_

|                                 |
|---------------------------------|
| <b>Office use only</b>          |
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