

# Transcript Request

## Message to the Applicant

Mercer University requires one official copy of transcripts from each college or university you previously attended. Please complete this form and send it to each of your previous institutions. Using this form, the registrar will send your transcripts directly to Mercer University.

Name \_\_\_\_\_  
*Last* *First* *Middle*

Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Name When Enrolled (*if different*) \_\_\_\_\_

Current Address \_\_\_\_\_  
\_\_\_\_\_

Date of Enrollment: From \_\_\_\_\_ To \_\_\_\_\_

Degree Conferred (*if applicable*) \_\_\_\_\_

I hereby authorize the release of my academic record to Mercer University.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

## Message to the Registrar

The person above is applying for admission to Mercer University's Professional MBA Program. Please attach a copy of the applicant's official transcript and send to:

Mercer University  
Stetson School of Business and Economics Admissions  
3001 Mercer University Drive  
Atlanta, GA 30341